



# WEMA 2009 Annual Conference

## Long-Term Recovery In the Aftermath of Disaster

### 2009 Vendor Information

#### Conference Location

Sheraton Madison Hotel  
706 John Nolen Drive  
Madison, WI 53713  
(608) 251-2300  
[www.starwoodhotels.com](http://www.starwoodhotels.com)

*\*The hotel is offering a special room rate of \$70 single occupancy and \$100 double occupancy. In order to take advantage of rooms reserved at this special price, you must inform them that you are attending the WEMA conference. Space is limited so reserve early!*

#### Dates & Times

**EXHIBITOR SETUP:** Tuesday, November 10: 6 PM-9 PM  
**EXHIBITOR TEARDOWN:** Wednesday, November 11: 3:15 PM to 6 PM

#### EXHIBIT HALL HOURS:

##### Wednesday, November 11:

7:15 AM – 8:00 AM: Continental Breakfast in Vendor Area  
9:30 AM – 9:45 AM: Morning Break & Vendor Exhibits (Snacks and Beverages in Vendor Area)  
10:45AM—11:00 AM: Break & Vendor Exhibits  
12:00 PM—1:30 PM: Lunch, Luncheon Speaker, and Vendor Exhibits  
2:30 PM- 2:45 PM: Afternoon Break & Vendor Exhibits  
3:45 PM- 4:00 PM: Afternoon Break & Vendor Exhibits (Snacks and Beverages in Vendor Area)

#### Exhibitor Options

##### **Indoor 10' x 10' Exhibitor Floor Space - \$350**

Space includes draped table, 2 chairs, and electrical service (if requested).

##### **Outdoor Vendor Space - \$350** (\$150 if combined with indoor space)

Outdoor space near exhibit area equivalent to approximately two parking stalls.

##### **WEMA 12-Month Website Advertising Option -- \$175**

WEMA 2009 Exhibitors can save \$65 on a 12-month website advertising package on our website, [www.wema.us](http://www.wema.us), if you sign up for a new ad or renew your existing ad with your exhibitor registration. Please review the attached website agreement for details, or call Steve Braun at (608) 723-7171.

#### **\*Included in Exhibitor Fee:**

- One six-foot draped table, and two chairs (for indoor exhibits)
- A listing in the conference attendee's registration packet
- Two complimentary conference registrations

#### Door Prize Giveaway

An excellent way to receive recognition is to donate a prize for our Door Prize Give-Away. These door prizes will be given away on Wednesday Afternoon. Registration for the drawing will take place in the exhibit hall throughout the day on Wednesday. Door prizes will be collected on Tuesday afternoon during the vendor move-in period.

#### Exhibitor Contact

Steve Braun  
Grant County Emergency Management  
PO Box 506  
Lancaster, WI 53813  
(608) 723-7171

[steve@grantcountyem.com](mailto:steve@grantcountyem.com)

During Conference: (608) 778-1155

## Questions (?)



# WEMA 2009 EXHIBITOR REGISTRATION

## COMPANY INFORMATION

\*This information may be published for conference attendees unless otherwise requested.

Company Name \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Contact's Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\*Company Address: \_\_\_\_\_

\*Company Telephone \_\_\_\_\_ \*Company Website: \_\_\_\_\_

Primary Product/Service to be exhibited: \_\_\_\_\_

One Paragraph Company Description:

EXHIBITOR NAME BADGES: Badge #1: \_\_\_\_\_  
Name Title

Badge #2: \_\_\_\_\_  
Name Title

### Exhibitor Options

\_\_\_\_\_ Indoor 10' X 10' Exhibit Floor Space (\$350)

\_\_\_\_\_ Outdoor Vendor Space (\$350) (\$150 when combined w/indoor space)

\_\_\_\_\_ WEMA 12-Month Website Advertising Discount Option (\$175)

\_\_\_\_\_ I require Electrical Service for my booth (no charge)

Please return this form, with check payable to "WEMA VENDOR SPACE", by October 31, 2009 to:

**Steve Braun, WEMA Vendor Coordinator**  
**Grant County Emergency Management**  
**PO Box 506**  
**Lancaster, WI 53813**  
**(608) 723-7171**

**Cancellation Policy:** Requests for cancellations will be accepted through October 31. No refunds will be granted after October 31, 2009.

**Limited space is available.** Vendor spaces will be filled on a first-come, first-served basis, determined by the date the application and full payment is received. In the event that suitable vendor accommodations are not available, payments will be returned.